St Hilary's Prep School Policy

# Remote Learning This policy applies equally to the EYFS, Pre-Prep and Prep as taught at St Hilary's School

During any period of national restrictions, where most of the physical buildings of the School are closed, pupils will continue their learning remotely. The School will continue to develop pupils both educationally and emotionally in order that they are prepared for future resilience and success.

The School ensures that all pupils have access to remote teaching by providing devices where needed. St Hilary's continues to offer an outstanding range of teaching, resources and lessons online. The school is utilising Atom Learning, Linguascope, Mathletics, Nessy Fingers (Touch Typing), Showbie, Socrative, YouTube (following a safe link to a St Hilary's post) and Zoom, according to the age of the pupil.

During any period of the closure of the school building, the aims of the school to provide a high quality education and holistic experience continues. The curriculum is all the planned activities that we organise in order to promote learning, personal growth and development.

We actively promote democracy, the rule of the law, individual liberty, and respect those with different faiths and beliefs. These are fundamental British Values which underpin all that we offer, as does our School Motto 'Not for oneself but for all.

## Safeguarding

All members of staff at St Hilary's have a duty of care to safeguard and promote the welfare of all our children. Every member of our staff has a key role in prevention of harm and has undergone professional training. This continues during lockdowns to ensure our pupils are safe and feel safe and valued, and know that their concerns, or those of their parents/carers, will be taken seriously. Support with online safety will continue to be communicated.

## The School's Designated Safeguarding Lead (DSL) is: Mrs Gemma Mitchell

#### The School's Deputy Safeguarding Leads (DDSL) are:

Mrs Jane Whittingham Mr Mark Parton Miss Louise Robins (EYFS Lead) Mrs Julia Ranger

**The School's Safeguarding Governor is:** Mrs Louisa Wilkins

# Teaching and Learning:

Nursery and Kindergarten

The following is available for these children during periods of lockdown:

- daily Zoom session including phonics, music, stories, puppet shows shapes, colours and numbers and a weekly catch up. Additionally, there is weekly quiz on Friday
- videos posted on the St Hilary's secure YouTube channel with a Kindergarten teacher leading an activity such as clay modelling, baking, a winter walk, Wakey Shakey, making play dough etc.
- and activities for Literacy, Maths and Understanding the World are posted on Showbie.

#### Reception

For the pupils in Reception, the online provision is a vibrant and fun continuation of their lessons in school. For these younger pupils, the online timetable's resources can be accessed at the convenience of the parents. This is achieved by:

- a redesigned timetable for each half term
- a pack of resources delivered to each pupil at the beginning of the closure period
- daily Core lessons, with extension tasks and scope for practical challenges
- feedback on work orally, via Showbie and rewarded with stickers
- a mixture of live sessions, pre-recorded lessons on the St Hilary's secure YouTube channel and instructions for subjects posted on Showbie
- Construction Club encouraging pupils to be creative using household objects
- one-to-one reading time
- targeted weekly phonics groups
- Zoom Story Times, Show and Tell and Golden Time
- Zoom topic time encouraging and giving guidance to pupils to complete simple experiments in the home
- visiting specialists on key topic themes, for example a member of the British Antarctic Survey, via Zoom
- Zoom registration sessions
- spaces for pupils to share any concerns, led by St Hilary's remote mascot, Lockdown Larry and the online Worry Monster
- and two weekly assemblies led by Mrs Whittingham.

#### Pre-Prep

For the pupils in Pre-Prep, the remote timetable provides flexibility so that lessons can be accessed at the convenience of the parents. This is achieved by:

- a redesigned timetable for each half term
- a pack of resources delivered to each pupil at the beginning of the period
- a mixture of live lessons on Zoom, pre-recorded lessons (on the St Hilary's secure YouTube channel) and instructions for subjects posted on Showbie
- one-to-one reading time
- teacher marked work via Showbie and orally during discussion times
- daily live sessions with the teacher
- understanding of key themes checked using quizzes designed on Socrative
- Enrichment lessons on Tuesday afternoons, including activities such as making a Tudor House and Touch Typing
- Games and Gym lessons continue to give pupils structured time away from the computer
- guided Art sessions enable pupils to be creative
- online Chess lessons and tournaments
- spaces for pupils to share concerns, led by St Hilary's remote mascot, Lockdown Larry and the Worry Monster
- House Points and reward system used, as normal, to recognise effort and achievement
- Two weekly assemblies led by Mrs Whittingham

#### Prep

For the pupils in Prep, the remote timetable provides a continuation of the areas of study which the pupils would be following in school. This is achieved using a combination of the following methods:

- a redesigned timetable for each half term
- a pack of resources delivered to each pupil at the beginning of the period
- live lessons, via Zoom, for all Core subjects
- a mixture of live lessons, pre-recorded lessons (on the St Hilary's secure YouTube channel) and instructions posted on Showbie for non-Core lessons
- feedback given orally during Zoom sessions or via Showbie
- understanding of key themes checked using quizzes designed on Socrative
- daily live Form sessions including such activities as quizzes, games and giving pupils opportunities for one to one and group discussions
- Games and Gym lessons continue to give pupils structured time away from the computer
- guided Art sessions enable pupils to be creative
- Enrichment lessons on Tuesday afternoons, including activities such as Forest School, Cooking and Drama
- online Chess lessons and tournaments
- Curiosity Club sessions and activities for Years 5 and 6
- platforms for pupils to share concerns, led by St Hilary's remote mascot, Lockdown Larry and the Worry Monster
- House Points and reward system used, as normal, to recognise effort and achievement
- Two weekly assemblies led by the Headteacher

#### Pastoral

St Hilary's provides a warm, caring, supportive family environment in which our aim is to take care of every individual child, nurturing confidence and self-esteem. This very much remains the case during the physical closing of the school buildings.

Live classrooms enable important interaction between teachers and pupils through, for example, questioning, eliciting and reflective discussion but also an opportunity to ascertain how pupils are feeling and if any further individual support is needed at any point in time.

The school looks closely at the participation of pupils and their levels of engagement. A daily attendance register is maintained and a member of the staff team contacts the parent / carer if their child does not make contact with their Form Tutor. Staff can contact parents and pupils to explore ways to secure re engagement.

The school's rewards systems continue remotely and are used to promote pupil mental health and wellbeing. We know that children thrive on encouragement and praise and the 'School House Points' system remains the same. Staff can nominate pupils for a Headteacher Award, Commendation, DIY Award, Online Etiquette Award, Pull It Out the Bag Certificate, Pupil of the Week, Sawbuona Moment, TAR Moment, or a True Grit Moment, Our School's 'Kindness Bucket' can also be accessed and staff can also nominate a pupil for a 'Lockdown Larry' certificate which celebrates kindness and empathy. Parents/ carers can also nominate their son/daughter for the above.

At St Hilary's we continue to provide holistic support in the best and most practical ways that we can. This includes reminding pupils of our British Values and School Values and how they can use these at home just as much as in school. A balanced timetable capturing key elements of the curriculum including; mindfulness and games also enables the children to reflect on their own mental health and physical wellbeing.

All the children are encouraged to develop responsible attitudes and behaviour in an environment where there is a mutual concern and respect for all.

PSCHE, Form Time, Registration, a Celebration Assembly and Assembly led by the Headteacher at the start and end of the week promotes pupil and staff wellbeing and interactions.

Our weekly newsletter, Friday Notes, continues to pull together examples of excellent work and awards points and rewards for excellent engagement and outcomes.

A Subject set called 'Worry Monster' is available for all children to access. The Childline contact details are also available here.

A virtual listening box is available for all pupils to communicate their views.

The Timetable includes screen breaks and pupils are actively encouraged to take outdoor exercise in the middle of the day, when it is still light.

#### **Contact with staff**

During this period, staff can be contacted using their usual email address. Class / Form teachers are in contact with the pupils on a daily basis via Zoom and Showbie.

This policy should be read in conjunction with the E-safety policy, Remote Working Mobile Device Policy and Safeguarding Policy.

Reviewed: June 2022, July 2023, June 2024 Next review date: June 2025 Person(s) responsible: Mrs Luci Brown (Middle Leader with responsibility for Assessment and Reporting) Mr James South (HOD Digital Learning), Mrs Gemma Mitchell (DSL)