



Behaviour Policy 2020 Covid-19 Addendum Guidance

The principles as set out in St. Hilary's School Behaviour, Discipline and Exclusions including EYFS Policy remain and should continue to be followed. This addendum should not be used as a stand-alone document and should be read in conjunction with the existing policy. It sets out the expectations of St. Hilary's School in light of the Covid-19 pandemic and the need for children to behave differently when they return to school. It describes the new systems in place and how pupils will be supported to adhere to them.

This addendum follows the advice and guidelines provided by the DFE.

At St. Hilary's School, we aim to create a happy, caring environment in which children develop self-confidence and independence and are encouraged to be considerate and show respect for others, while reaching their true potential.

Aims:

To create an environment in which children feel safe and valued and that makes a positive contribution to their personal and social skills.

To ensure that all pupils have the right to access space allowing them to achieve their potential within the current WHO, Public Health England, ISC, IAPS and SCC guidance.

Code of Behaviour:

The school has developed a set of Rules which apply to all members of the school community.

- We are gentle, so we do not hurt anybody.
- We are kind and helpful, so we do not hurt the feelings of others.
- We work hard and are punctual, so we do not waste our own or others' time.
- We look after property, so we do not waste or damage things.
- We listen to people and we do not interrupt.
- We respect everyone and are honest.
- We move around the school quietly and sensibly; we do not run inside.
- We use good manners at all times.

We actively promote democracy, the rule of the law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs. These are fundamental British Values which underpin all that we offer, as does our School Moto 'Not for oneself but for all.'

Health

Pupils and staff must not attend school if they show any symptoms of illness and must be symptom-free for 48 hours before returning. This applies to all infections and illnesses including COVID-19, sickness and diarrhoea, sore throat, headache, etc. We will not be doing daily checks on staff and children for high temperatures as there is no DfE requirement to do so. However, we will take a pupil's temperature should they feel unwell during the school day as is our current practice already.

Where a pupil or staff member with symptoms test negative, they can return to School and their household members can end their self-isolation. Where a pupil or staff member test positive, the rest of their class 'bubble' will be sent home and advised to self-isolate for 14 days. The other household members of the class 'bubble' do not need to self-isolate unless the person they live with subsequently develops symptoms. If there is a confirmed case of coronavirus at our School, where a pupil or staff member test positive the rest of their class 'bubble' will be sent home and advised to self-isolate for 14 days. The other household members of the class 'bubble' do not need to self-isolate unless the person they live with from the class subsequently develops symptoms. As part of the National Test Trace and Track programme, if cases are detected at our School, Public Health England's Local Health Protection team will conduct a rapid investigation and will advise our School as the most appropriate action to take. In some cases, a larger group of people may be asked to self-isolate as a precautionary measure.

Arrival and Dismissal

The following expectations and procedures are in place to ensure the health safety and hygiene standards are met, as far as possible. Pupils will remain on the school site for the duration of the school day and there will be no Before School Care, Breakfast Club, lunchtime sports clubs or fixtures, After School Care or extra-curricular clubs. There will also be no swimming for pupils in Years 1 and 6. The school minibuses will also not be used at the moment and the school will not be using other coach operators. Parents will be advised that if at all possible, that their children should not travel on public transport to school, in the peak time. Pupils will only be able to enter the School buildings at their allocated arrival time and will be asked not to gather in a group at the entry points before this time and wherever possible, that only one parent / carer should accompany the child / ren to school. Parents / carers of children in Nursery and Kindergarten will be allowed on the school grounds to hand over their child to the allocated member of staff. Markings will be placed to show where children in Reception, Y1 and Y6 pupils should wait 2 metres apart, by their entry point. Parents / carers will not be able to access the school site during the day at any other time. If a child becomes unwell or has an accident Ms Trew (Lead First Aider) will make contact with the parents. If parents arrive early they will be advised to stay in their car and if late to call the School Office.

We remain well within the guidelines for ratios for staff to children in, all age groups.

If a family has more than one child at the school younger siblings will arrive with their older sibling in the morning and older siblings will be collected with their younger sibling in the afternoon. Staff in Nursery and Kindergarten will liaise directly with parents if a child is only booked to do a morning or an afternoon session regarding drop off and collection.

Some of our younger boys and girls may be a little bit worried about returning to school and leaving their parent/carer for the first time in a while. We will not be able to pick them up and cuddle them as we normally would and whilst we will endeavour to coax them in, they should not be forced. If they do find it difficult, they will be requested to take their child home and the school will discuss strategies with the parents.

The pupils will have plenty of water to drink throughout the school day. Each child will have their own personal water bottle provided by the school on a daily basis.

Children will be unable to bring in toys, teddies or comforters from home.

Classes

We will facilitate 'bubbles' as specified by the DfE Guidance, in which pupils stay with the same group of children and adults throughout the day. The children who have a twin brother or sister will be placed together as this will minimise the risks for those families.

Pupils will remain with their class for most of the day and this will include lesson times, break times and lunchtime.

Break times and lunchtimes will be staggered so that pupils will only have contact only with the children in their 'bubble'.

Parents will be made aware that the DfE requirement and our School approach, is to manage 'safe distancing'. The creation of 'bubbles' within the School, as described earlier, will help to restrict the number of interactions between different groups of pupils and staff. The staff will also not mix with each other.

Children in EYFS will have a named chair and place for table activities but any such table activities will only take place with very small groups of children. The tables will be reconfigured to ensure pupils are not sitting too close to each other. The nature of the age of our youngest children, may make it difficult to maintain 'safe' distancing all the time but we will maintain a strict hygiene and cleaning routine and some of the equipment such as sand and water play and playdough will not be available as usual. Pupils in the Computing Room will have the same work area each day which will be named and each pupil will have sole use of a set of headphones which will also be named. Pupils in Years 1 and 6 will sit in rows, with one pupil to a table although again, there will be opportunities for outdoor learning as well and the emphasis is very much on 'safe' rather than 'social' distancing as recognised by the DfE for pupils of this age.

Hygiene

Pupils will be reminded of the necessity of good hygiene and age appropriate teaching resources will be used to reinforce this. Children will be reminded about avoiding touching their mouths, noses and eyes with their hands. Pupils will also be reminded about using their elbow if they sneeze as well as using a tissue and disposing of this safely. ('catch it, bin it, kill it') All children will wash their hands before entering the classroom; at the beginning of the school day, before snack time and lunchtime, after break times and Exercise and Outdoor Learning, after using the toilet and all other times before they enter the classroom. We will encourage the children to rinse the soap off well and dry their hands carefully to help prevent their hands becoming sore. Each bubble will have their own designated toilet areas.

PPE

The guidance clearly sets out that it is not necessary for children or staff to wear masks, gloves, or aprons unless staff are carrying out activities that would usually require personal protective equipment (PPE), or if a child becomes unwell with symptoms of coronavirus while in our setting and needs supervision until they can come home.

Catering

The children should not bring in any food from home. Lunch will be delivered in individual 'hot boxes' to each classroom. The children will eat from the 'hot box' using bio-degradable, disposable cutlery. Wherever possible, the pupils will eat outside, in their 'bubble' with their teacher or EYFS Practitioner. Alternatively, they will have lunch in their classroom. Lunchtimes will be staggered so that 'bubbles' can be kept apart.

Teaching and Learning

In the classroom, pupils in Year 1 and 6 will stay at their designated table for learning and equipment will be provided for them. Each Reception class will be split into two 'bubbles' and each of these 'bubbles' divided into two sub groups for table work, facilitating four different work stations in the classroom. Younger pupils will still have the opportunity to learn through structured play activities but any resources and equipment will be disinfected and put away on a daily basis. The staff will prepare the resources they need for the beginning of the day so that the children will not need to collect these themselves.

Reception, Year 1 and 6 will receive a mixture of virtual learning so that they receive input from the specialist teachers and teaching and learning with their class at school. All staff have had read and understood the updated Safeguarding policy as well as a new Remote Working Mobile Device Policy.

The School will follow the behavioural expectations as laid out in the EYFS Behaviour Policy, for children in Nursery, Kindergarten and Reception and the Behaviour, Discipline and Exclusion Policy and Anti-Bullying Policy for pupils in Year 1 and Year 6. All children in school will be reminded of the need for safe distancing on a regular

basis and will be praised and rewarded for their success and the effort it will take them to remember.

Exercise and Outdoor Activities

Sport will not take place as it normally would and the use of equipment will be limited. Kindergarten children will continue to do Wakey Shakey and will also be able to use the front lawn and the field for activities, at a time that will be scheduled just for them. These sessions will take place in their 'bubble' and with their allocated staff. Classes in each year group will not be combined for Exercise and Outdoor Activities and the children will remain in their 'bubble'. The track on the field will be marked with wider lanes to help facilitate safer distancing and there will be no activities which involve contact with other children or staff.

All pupils will be supported in the following ways:

- Throughout the school there will be signs/posters/visual prompts to remind pupils and staff of the new safety measures in place that should be followed.
- All adults will explain new routines sensitively and help pupils to feel safe and reassured by the rules in place.
- The new routines and expectations will be explained and repeated by the pupils' teacher every day and throughout the day. This will reassure all pupils and particularly the most anxious. Information given to the children will address the following points:
 - Who pupils can socialise with at school
 - Explanations about areas that are out of bounds
 - Expectations about sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching your mouth, nose and eyes with hands
 - Reminders to tell an adult if you they are feeling unwell
 - Reminders about sharing any equipment and availability of drinking water
 - Explanations about breaks and playtime including where children may or may not play
 - Which toilets they may use
 - Reminders about our school code of conduct and that coughing or spitting at or towards any other person is not acceptable
 - Clear rules will be given to pupils at home about conduct in relation to remote education
 - The children will be reminded of the rewards and sanction system
- All adults will explain hygiene rules sensitively every day and provide reminders throughout the day.
- Whilst new expectations are established, we will focus on routines, safety and well-being rather than academic challenge.

- An age appropriate strategy for pupils to share their concerns e.g. a worry box, will be available in every group so that pupils' concerns can be heard and responded to every day.
- School staff will pay particular regard to families and pupils who are classified as clinically vulnerable so that appropriate additional support is put in place to reduce anxiety as appropriate to the circumstance.
- All our usual systems for affirming our pupils' good behaviours will continue, with a particular focus on 'Staying Alert' and 'Being Kind' behaviours. We will continue to use our Behaviour policy and follow the protocols for delivering rewards and sanctions.
- For pupils who are not managing for any reason to follow our school expectations we will follow the process outlined in our behaviour, Discipline and Exclusions policy for Years 1 to 6 and in our separate EYFS Behaviour policy.
- If, despite all appropriate support and guidance, a pupil repeatedly breaks our current safety rules, the headteacher may, as a last resort, consider alternative arrangements or exclude a pupil either for a fixed period or permanently.

Support for pupils who have additional or special educational needs:

- Pupils will have their individual support plan/proactive behaviour plan /risk assessment reviewed in light of the new circumstances.
- If there are concerns that appropriate support is not possible during this period, despite our best endeavours, a meeting will be held with parents (and relevant external professionals) to discuss next steps and what additional adaptations may be possible to ensure the pupil can manage his/her behaviour safely.

Positive Touch and Physical Intervention

There may be times when a pupil's behaviour requires staff to use physical intervention to ensure the pupils' own safety, the safety of other pupils and staff, or that property is not seriously damaged.

St. Hilary's School will be guided by the following principles in these circumstances, in line with the advice from the Surrey Accredited Training Centre:

- Given the current pandemic, staff will also need to consider the possible risk of infection if they physically intervene, contrasted with the possible risks of infection should they not intervene.
- Any decisions made should be in accordance with Public Health and Government guidelines on Covid-19.
- Advice remains firmly focused on restraint reduction. The emphasis is on de-escalation, reducing triggers, and early interventions to manage risk.
- When deciding to use restrictive interventions, any such restriction must be a last resort, reasonable, and proportionate action.
- Staff need to ensure their decisions consider the risks of doing something contrasted with the risks of doing nothing.
- Schools should continue to explore non-restrictive alternatives that maximise safety and minimise harm at the point of risk behaviour.

- At the heart of all decisions is our desire to maintain the Care, Welfare, Safety and Security of everyone, staff as well as pupils.

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Person Responsible: Mrs Gemma Mitchell, DSL