



COVID-19 Risk Assessment, Government Step 4, September,2021

Introduction

Please note, that for the purpose of this document only, Staff will include our catering team, cleaning company, club providers, peripatetic staff, EYFS Practitioners, teachers, teaching assistants and volunteers.

This Risk Assessment is to be read alongside the School's Outbreak Management Plan, which describes what the School would do if pupils or staff test positive for COVID-19, or how the School would operate if it was advised to reintroduce any measures described in this document to help break chains of transmission. The Outbreak Management Plan will be reviewed regularly and kept up-to-date and relevant to the school, referencing the Government's COVID-19 Contingency Framework and the Surrey County Council local outbreak control plan. Updates to this document will be dated and completed in purple and Governors and staff will be informed. The Governing Body/Trust Board take ownership of this Risk Assessment and have oversight of the principles behind its contents. This Risk Assessment is signed off by the Chair of Governors and Headmistress. All staff have read this Risk Assessment and the Outbreak Management Plan. Both documents are posted on the School website, for parents and the public to read.

Step 4 – Protective measures

The country's move to Step 4 of the roadmap marked a new phase in the Government's response to the pandemic, moving away from stringent restrictions on everyone's day-to-day lives, towards advising people on how to protect themselves and others, alongside targeted interventions to reduce risk. Many protective measures that have been in place in our School are now no longer required. This Risk Assessment reflects these changes, setting out the protective measures which will remain in place.

This Risk Assessment sets out the additional protective measures which will be considered in the case of and for the duration of an outbreak i.e. if a specific threshold is met, as set out in the Government's COVID-19 Contingency Framework and the School's Outbreak Management Plan. The additional measures are given in this risk assessment under separate headings "*Temporary additional measures in the event of an outbreak*" and are shown in bold text.

This Risk Assessment pays due regard to the following Government Guidance:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

<https://www.gov.uk/government/publications/face-coverings-in-education/face-coverings-in-education>

<https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>

<https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe>

<https://www.gov.uk/guidance/national-lockdown-stay-at-home#going-to-work>

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak>

<https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>

[Risk assessment - Working safely during the coronavirus \(COVID-19\) pandemic](#)

[Dedicated transport to schools and colleges COVID-19 operational guidance](#)

[Guidance on protecting people who are clinically extremely vulnerable from COVID-19 - GOV.UK \(www.gov.uk\)](#)

[Managing coronavirus \(COVID-19\) in education and childcare settings](#)

[Health and safety: responsibilities and duties for schools](#)

Policies: the following school policies have been reviewed and updated as required: Behaviour Policy, Safeguarding & Child Protection Policy, Health and Safety Policy, Infection Control Policy, First Aid Policy and the School Emergency Plan.

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| Those at risk: | Staff, pupils Agency staff/contractors and Visitors (including parents). Vulnerable groups: BAME Underlying health conditions including clinically extremely vulnerable (CEV) and extremely vulnerable Pregnant workers Over the age of 60 | Coronavirus disease (COVID-19) is an infectious disease caused by a newly discovered coronavirus. The COVID-19 virus spreads primarily through droplets of saliva or discharge from the nose when an infected person coughs or sneezes. Most infected people will develop mild to moderate illness and recover without hospitalisation. In some cases, and if a person has a underlying health conditions, COVID-19 can cause serious ill health or be life threatening. |
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| | Risk rating prior to action H/M/L | Recommended Controls/Mitigation and Protective Measures | In place? Yes/No or N/A | Additional control measures to reduce the risk or the reasons why the recommended standard cannot be met. | Actioned by when and by who? | Risk rating following action H/M/L |
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| Awareness of and adherence to policies and procedures | H | <ol style="list-style-type: none"> 1. Health and Safety Policy has been updated in light of the COVID-19 advice. 2. All staff, pupils and volunteers are aware of all relevant policies and procedures including, but not limited to, the following: Health and Safety Policy, Infection Control Policy & First Aid Policy 3. All staff have regard to all relevant guidance and legislation including, but not limited to, the following: <ol style="list-style-type: none"> a. The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013 b. The Health Protection (Notification) Regulations 2010 c. Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities' d. DfE and PHE (2020) 'COVID-19: guidance for educational settings' 4. The relevant staff receive any necessary training that helps minimise the spread of infection, e.g. infection control training. 5. The school keeps up-to-date with advice issued by, but not limited to, the following: 6. DfE, NHS; Department of Health & Social Care; PHE & SCC 7. Staff are made aware of the school's infection control procedures in relation to coronavirus. | Yes | | JW, HW, JT, GM | L |

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| | | <ol style="list-style-type: none"> 8. Parents are made aware of the school’s infection control procedures in relation to coronavirus via letter and social media. 9. Pupils are made aware of the school’s infection control procedures in relation to coronavirus and are informed that they must tell a member of staff if they begin to feel unwell. 10. Staff and pupils are made aware of the process for removing face coverings when pupils and staff who use them arrive at school, and this is communicated clearly to parents and staff. 11. The Staff and Volunteer Confidentiality Policy and Pupil Confidentiality Policy are followed at all times – this includes withholding the names of staff, volunteers and pupils with either confirmed or suspected cases of coronavirus. | | | | |
| Prevention Minimise contact with individuals who are unwell with COVID-19 symptoms | H Risk to points 1-12 | <ol style="list-style-type: none"> 1. When an individual develops COVID-19 symptoms or has a positive test: 2. If a pupil or staff member develops COVID-19 symptoms or has a positive test they will follow public health advice on <u>when to self-isolate and what to do</u>. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine). 3. If anyone in the School develops <u>COVID-19 symptoms</u>, however mild, they will be sent home and they should follow public health advice. 4. For everyone with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household. 5. If a pupil or member of staff is awaiting collection, they will wait in our Isolation Room, the Front Sitting Room. The windows will be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is necessary (such as for a very young child). Further information on this can be found in the <u>use of PPE in education, childcare and children’s social care settings</u> guidance. Any rooms they use should be cleaned after they have left. | Yes | | JW, JT, SLT & staff | L |

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| | | <ol style="list-style-type: none"> 6. The household (including any siblings) should follow the <u>PHE stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection</u>. 7. The ‘Flowchart school response to suspected or confirmed COVID-19 cases’ will be followed for suspected or confirmed cases. 8. In the majority of cases, schools and parents will agree that a child with symptoms should not attend School, given the potential risk to others. If a parent or guardian insists on a child attending School, St Hilary’s can take the decision to refuse the child if in our reasonable judgement it is necessary to protect our pupils and staff from possible infection with coronavirus (COVID-19). Any such decision will be carefully considered in light of all the circumstances and the current public health advice. 9. In an emergency, the School will call 999 if someone is seriously ill or injured or their life is at risk. Anyone with coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital. 10. Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a PCR test) or they have been requested to do so by NHS Test & Trace. 11. Everyone will wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household disinfectant after they have left to reduce the risk of passing the infection on to other people. See the <u>COVID-19: cleaning of non-healthcare settings guidance</u>. 12. Any medication given to ease the unwell individual’s symptoms, e.g. paracetamol, is administered in accordance with the School’s medical Policies. 13. Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with the Infection Control Policy and <u>Cleaning in non-healthcare settings guidance</u>. | | | | |
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| | | 14. Face coverings are now not recommended for pupils, staff and visitors on the School site. | | | | |
| Prevention Where recommended, use of face covering | H Risk to points 1 - 4 | <ol style="list-style-type: none"> 1. Temporary additional measures in the event of an outbreak 2. If a specific threshold in the school's Outbreak Management Plan is met the following additional measures will be considered. 3. Face coverings will temporarily be re-introduced in communal areas and classrooms for staff and visitors, unless exempt. 4. Transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, may be worn. 5. Visors or shields can be worn by those exempt from wearing a face covering but they are not an equivalent alternative in terms of source control of virus transmission. They should only be used after carrying out a risk assessment for the specific situation and should always be cleaned appropriately. 6. In the event of an outbreak, <u>Contingency framework: education and childcare settings</u> will be referred to in reinstating the use of face coverings. | Yes | | JW / HW | L |
| Prevention Clean hands thoroughly more often than usual | H | <ol style="list-style-type: none"> 1. Pupils will wash hands regularly including: <ol style="list-style-type: none"> a) on arrival at School b) after playtimes c) after going to the toilet d) before and after eating e) those children who do not understand, 'Catch it, Bin it, Kill it' may need increased opportunities to wash their hands f) staff will help supervise younger children washing their hands g) staff will allocate time for pupils and themselves to wash their hands 2. Frequent and thorough hand cleaning should now be regular practice. Hand sanitiser stations available so that all pupils and staff can clean their hands regularly. The use of hand sanitiser will be supervised to prevent ingestion – skin friendly skin cleaning wipes may be used as an alternative | Yes | | Staff JW/HW /JT | L |

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| | | 3. The School will continue to build these routines into our School culture, supported by behaviour expectations and help ensure younger pupils can learn to understand the need to follow the routines above. | | | | |
| Prevention Good respiratory hygiene | H | 'Catch it, bin it, kill it' approach continues to be very important. Tissues and bins are available in the School to support pupils and staff to follow these routines and younger pupils are given additional help. | Yes | | JW / All staff | L |
| Prevention Cleaning and disinfection | H | <p>1. Surfaces that pupils and staff are touching, such as toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters are cleaned more regularly than normal.</p> <p>2. More frequent cleaning of rooms and shared areas that are used by different groups</p> <p>3. Toilets will need to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet</p> <p>4. The <u>COVID-19: cleaning of non-healthcare settings guidance</u> is followed.</p> <p>5. Outdoor playground equipment should be cleaned more frequently. This includes resources used inside and outside used by Club providers.</p> <p>6. Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with the Infection Control Policy and <u>Cleaning in non-healthcare settings guidance</u>.</p> <p>7. Cleaners are employed by the school to carry out daily, thorough cleaning that follows national guidance and is compliant with the COSHH Policy and the Health and Safety Policy.</p> | Yes | | JW /HW | L |
| Prevention Minimise contact | H | <p><i>From Step 4, it is no longer recommended that it is necessary to keep children in consistent groups, Bubbles.</i></p> <p>Educational visits The School can now go on international visits that have previously been deferred or postponed and organise new international visits for the future. The School is aware that the travel list (and broader international travel policy) is subject to change and green list countries may be moved into amber or red. The travel lists may change during a visit and the School</p> | Yes | | JW/HW | L |

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| | | <p>will comply with international travel legislation and will have contingency plans in place to account for these changes.</p> <p>The School will liaise with either its visit provider, commercial insurance company, or the Risk Protection Arrangement (RPA) to assess the protection available. Independent advice on insurance cover and options can be sought from the British Insurance Brokers' Association (BIBA) or Association of British Insurers (ABI).</p> <p>The School will undertake full and thorough risk assessments in relation to all educational visits and ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment. The Headmistress (Educational Visits Coordinator) will sign these Risk Assessments off.</p> <p>From Step 4, it is no longer recommended necessary to keep children in consistent groups, Bubbles. This means that the School will no longer be grouping children in Bubbles.</p> <ol style="list-style-type: none"> 1. From Step 4, it is no longer advised that providers limit the attendance of parents and carers at sessions. However, the school will continue with the drop off and collection arrangements as per the Summer Term. As a result, the number of adults on site will continue to be reduced. 2. Parents' and carers' most up-to-date contact details are held in case of an emergency. 3. The children will not be grouped in Bubbles for Before School Care, Breakfast Club or After School Care. 4. The children will not be grouped in Bubbles for Clubs. <p>Sports provision</p> <p>All sports provision, including competition between settings, is planned and delivered in line with government guidance.</p> <p>Our Sports Department staff also refer to:</p> <p><u>guidance on grassroots sports for public and sport providers, safe provision and facilities</u>, and <u>guidance from Sport England</u> advice from organisations such as the <u>Association for Physical Education</u> and the <u>Youth Sport Trust</u>,</p> | <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> | | <p>All teachers / JW</p> <p>JW / SLT</p> <p>JT</p> <p>SLT GM</p> <p>JD-C, ML, KH</p> | <p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p> |
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| | <p>guidance from Swim England on school swimming and water safety lessons available at returning to pools guidance documents and using changing rooms safely</p> <p>Performances, Events and Music</p> <p>Singing, wind and brass instrument lessons can be undertaken, following guidance provided by the DCMS working safely during coronavirus (COVID-19): performing arts.</p> <p>If planning an indoor or outdoor face-to-face performance in front of a live audience, the school will also follow the latest advice in the DCMS working safely during coronavirus (COVID-19): performing arts.</p> <p>If delivering sporting or other organised events, the School will refer to: Organised events guidance for local authorities.</p> <p>Where the School premises are hired for use by external wraparound childcare providers, such as after-school or holiday clubs, these organisations will: consider the relevant government guidance for their sector put in place protective measures. (Stagecoach)</p> <p>Temporary additional measures in the event of an outbreak</p> <p>If a specific threshold in the School's Outbreak Management Plan is met the following additional measures will be considered:</p> <p>1. Reintroduction of 'Bubbles' for a temporary period, to reduce mixing between groups, as follows.</p> <p>2. The number of contacts between pupils and staff is reduced. This is achieved through keeping groups separate (in 'Bubbles'). The school will consider:</p> <p>a) the layout of the school site;</p> <p>b) the feasibility of keeping distinct groups separate while offering a broad curriculum</p> <p>c) the feasibility of keeping distinct groups apart while offering specialist teaching</p> <p>d) the feasibility of pupils moving to other teaching spaces for specialist teaching</p> | Yes | | EP / MP | L |
| | | Yes | | EP / MP / JW / SLT | L |
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| | <p> d) the feasibility of all pupils eating in the Pepperpot e) limiting the fixture programme f) reviewing the School calendar and Events' programme g) movement around the School site to be kept to a minimum h) assemblies and large gatherings to be stopped More information on groups can be found in COVID-19: <u>Guidance for full opening</u> </p> <p> All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable. Supply teachers, peripatetic teachers and/or other temporary staff can move between schools. </p> <p> The timetable is revised to implement where possible: </p> <ol style="list-style-type: none"> 1. Plan for lessons or activities which keep groups apart and movement around the school site to a minimum; 2. Maximise the number of lessons or classroom activities which could take place outdoors 3. Staggered assembly groups 4. Break times (including lunch) are staggered so that all pupils are not moving around the school at the same time. 5. Pupils use the same classroom or defined area of a setting throughout the day, with a thorough cleaning of the rooms at the end of the day, and are seated at the same desk. 6. Mixing within education or childcare setting is minimised by: <ol style="list-style-type: none"> a) accessing rooms directly from outside where possible b) considering one-way circulation, or place a divider down the middle of the corridor to keep groups apart as they move through the setting where spaces are accessed by corridors; c) staggering lunch breaks and pupils clean their hands beforehand and enter in the groups they are already in or pupils are brought their lunch in their classrooms; d) The number of pupils using the toilet at any one time is limited. e) The use of shared space such as halls is limited and there is cleaning between use by different groups. | | | | |
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| Prevention Keep occupied spaces well ventilated | H | <p>Good ventilation reduces the concentration of the virus in the air, which reduces the risk from airborne transmission. When the School is in operation, it is important to ensure it is well ventilated and a comfortable teaching environment is maintained. These can be achieved by a variety of measures including:</p> <p>a) Mechanical ventilation systems – these should be adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated. If possible, systems should be adjusted to full fresh air or, if not, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply</p> <p>b) Natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air</p> <p>c) Natural ventilation – if necessary external opening doors may also be used (as long as they are not fire doors and where safe to do so) <u>The Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak</u> and <u>CIBSE coronavirus (COVID-19) advice</u> provides more information.</p> <p>To balance the need for increased ventilation while maintaining a comfortable temperature, the School will consider:</p> <p>a) Opening high level windows in colder weather in preference to low level to reduce draughts</p> <p>b) Increasing the ventilation while spaces are unoccupied (for example, between classes, during break and lunch, when a room is unused)</p> <p>c) Providing flexibility to allow additional, suitable indoor clothing rearranging furniture where possible to avoid direct draughts</p> <p>d) Heating to be used as necessary to ensure comfort levels are maintained particularly in occupied spaces.</p> <p>We are expecting to hear about CO2 monitors and guidance for their use, later this term.</p> | Yes | | All staff | L |
| In specific circumstances | H | The majority of staff in School will not require PPE. PPE is only needed in a very small number of cases, including: | Yes | | JW, JT & SLT | L |

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| Where necessary, wear PPE | | <p>a) Where an individual child or young person becomes ill with coronavirus (COVID-19) symptoms while at School and close contact and care is required.</p> <p>b) Performing <u>aerosol generating procedures (AGPs)</u> More information is available in the <u>Guidance on safe working in education, childcare and children's social care</u></p> | | | | |
| In specific circumstances Promote and engage in asymptomatic testing, where available | H | <p>Asymptomatic testing Testing remains important in reducing the risk of transmission of infection within all schools. Staff undertake twice weekly home tests whenever they are on site until the end of September, when this will also be reviewed. Confirmatory PCR tests</p> <ol style="list-style-type: none"> 1. a) Staff and pupils with a positive LFD test result should self-isolate in line with the <u>stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection</u>. 2. b) They need to get a free PCR test to check if they have COVID-19, as soon as possible. 3. c) Whilst awaiting the PCR result, the individual should continue to self-isolate. 4. d) If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the member of staff / pupil can return to school, as long as the individual doesn't have COVID-19 symptoms. <p>Additional information on <u>PCR test kits for schools and further education providers</u> is available.</p> | | | HW /JW All staff | L |
| Response to infection Test and trace | H | <p>From Step 4, close contacts will be identified via NHS Test and Trace and the school is no longer expected to undertake contact tracing.</p> <p>a) as with positive cases in any other setting, NHS Test and Trace will work with the positive case and/or their parent to identify close contacts.</p> <p>b) contacts from a school setting will only be traced by NHS Test and Trace where the positive case and/or their parent specifically identifies the individual as being a close contact.</p> <p>c) this is likely to be a small number of individuals who would be most at risk of contracting COVID-19 due to the nature of the close contact.</p> | Yes | | All staff / parents | L |



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| | | <p>d) the School is aware it may be contacted in exceptional cases to help with identifying close contacts, as currently happens in managing other infectious diseases.</p> <p>e) individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply:</p> <p>i) they are fully vaccinated</p> <p>ii) they are below the age of 18 years and 6 months</p> <p>iii) they have taken part in or are currently part of an approved COVID-19 vaccine trial</p> <p>iv) they are not able to get vaccinated for medical reasons. Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to <u>take a PCR test</u>.</p> <p>v) the School will encourage all individuals to take a PCR test if advised to do so.</p> <p>vi) staff who do not need to isolate and our pupils who have been identified as a close contact, should continue to attend School as normal. They do not need to wear a face covering within the School, but it is expected and recommended that these are worn when travelling on public transport or our school minibuses.</p> | | | | |
| <p>Response to infection</p> <p>Managing confirmed COVID-19 cases</p> | H | <p>Confirmed cases of COVID-19 will be managed by the School should they arise in any of the following cases:</p> <p>a) if a pupil or staff member develops COVID-19 symptoms or has a positive test;</p> <p>b) if anyone in the School develops COVID-19 symptoms, however mild; or</p> <p>In any of these cases, the School will refer to <u>section 1 of this risk assessment</u>, specifically under the heading “When an individual develops COVID-19 symptoms or has a positive test”.</p> | Yes | | JW / JT /SLT | L |
| <p>Response to infection</p> <p>Contain any outbreaks</p> | H | <p>The <u>contingency framework</u> describes the principles of managing local outbreaks of COVID-19 in education and childcare settings. Local authorities, directors of public health (DsPH) and PHE health protection teams (HPTs) can recommend measures described in the contingency</p> | | | | |

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| | | <p>framework in individual education and childcare settings as part of their outbreak management responsibilities.</p> <p>a) The school’s Outbreak Management Plan describes what it would do if pupils or staff test positive for COVID-19, or how the School would operate if it was advised to reintroduce any measures described in this document to help break chains of transmission.</p> <p>b) The Outbreak Management Plan will be kept up-to-date and relevant to our School, referencing the government’s <u>COVID-19 Contingency Framework</u> and the <u>Surrey County Council local outbreak control plan</u>.</p> <p>c) This risk assessment sets out the additional protective measures which will be considered in the case of and for the duration of an outbreak i.e. if a specific threshold is met, as set out in the government’s <u>COVID-19 Contingency Framework</u> and the School’s Outbreak Management Plan. The additional measures are given elsewhere in this risk assessment under separate headings “Temporary additional measures in the event of an outbreak” and are shown in bold text.</p> | Yes | | JW /HW/ SLT | L |
| Attendance | H | <p>Clinically extremely vulnerable (CEV)</p> <p>a) All clinically extremely vulnerable pupils should attend School unless they are one of the very small number of pupils under paediatric or other specialist care and have been advised by their GP or clinician not to attend.</p> <p>b) Pupils who live with someone who is clinically extremely vulnerable should continue to attend school as normal.</p> <p>Further information is available in the guidance on <u>supporting pupils at school with medical conditions</u> and guidance on <u>protecting people who are clinically extremely vulnerable</u>.</p> <p>Travel and quarantine</p> <p>All pupils travelling to England must adhere to current legislation, details of which are set out in <u>government travel advice</u>.</p> | Yes | | JW/JT/ SLT | L |
| Workforce | H | <p>Clinically extremely vulnerable (CEV)</p> <p>a) Clinically extremely vulnerable (CEV) staff are advised, as a minimum, to follow the same guidance as everyone else. It is important that everyone adheres to this guidance, but CEV staff may wish to think particularly carefully about the additional precautions they can continue to take.</p> | Yes | | JW/JT | L |

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| | | <p>Further information can be found in the <u>19 July guidance on protecting people who are CEV from COVID-19</u>.</p> <p>b) School is able to explain the measures it has in place to keep CEV staff safe at work, noting the Health and Safety Executive's (HSE) <u>guidance on protecting vulnerable workers</u>, including <u>advice for employers and employees on how to talk about reducing risks in the workplace</u>.</p> <p>Pregnant women</p> <p>Pregnant women are considered 'clinically vulnerable' or in some cases 'clinically extremely vulnerable' to coronavirus (COVID-19) and therefore require special consideration as set out in the <u>guidance for pregnant employees</u>.</p> <p>a) St Hilary's carries out a risk assessment to follow the Management of Health and Safety at Work Regulations 1999 (MHSW). Pregnant women of any gestation should not be required to continue working if this is not supported by the risk assessment.</p> <p>b) Women who are 28 weeks pregnant and beyond, or are pregnant and have an underlying health condition that puts them at a greater risk of severe illness from COVID-19 at any gestation, should take a more precautionary approach. St Hilary's ensures pregnant women are able to adhere to any active national guidance on social distancing and/or advice for pregnant women considered to be clinically extremely vulnerable (this group may previously have been advised to shield).</p> | | | | |
| Emergencies | H | <ol style="list-style-type: none"> 1. All pupil emergency contact details are up-to-date, including alternative emergency contact details, where required. 2. Parents are contacted as soon as practicable in the event of an emergency. 3. Pupil alternative contacts are called where their primary emergency contact cannot be contacted. 4. The School has an up-to-date First Aid Policy in place which outlines the management of medical emergencies – medical emergencies are managed in line with this policy. | Yes | | JT /Admin | L |

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| Managing School Transport | H | <p>Parents and pupils are encouraged to walk or cycle to their education setting where possible.</p> <p>Parents and pupils are discouraged from using public transport, where possible particularly during peak times.</p> <p>Maximising distancing and minimising mixing is no longer recommended, but unnecessary risks such as overcrowding should be minimised.</p> <p>Our minibus drivers are advised that they do not work if they or a member of their household are displaying any symptoms of coronavirus, and should follow the PHE <u>stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection</u></p> <p>Transport providers, as far as possible, are advised of the need to follow hygiene rules and to ensure vehicles are well ventilated when occupied, particularly by opening windows.</p> <p>Temporary additional measures in the event of an outbreak</p> <p>If a specific threshold in the School's Outbreak Management Plan is met or if the School is advised to consider reintroducing Bubbles to reduce mixing for a temporary period, the School will consider whether it is possible to temporarily reinstate any measures it previously had in place to reduce mixing on transport.</p> | Yes | | JW /SLT | L |
|---------------------------|---|---|-----|--|---------|---|

This risk assessment has been agreed by the following:

| Name | Date | Designation | Organisation | Signature |
|------------------|----------|-----------------------|--------------------|---|
| Jane Whittingham | 01/09/21 | Headmistress | Headmistress |  |
| Richard Thompson | 08/09/21 | Chairman of Governors | St Hilary's School |  |